

Fanvil FPRS Project Registration System User Manual

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This user manual is a guide for the operation of Fanvil

Project Registration System (FPRS)

- Basic Operation
- Project Registration

1 Basic Operation

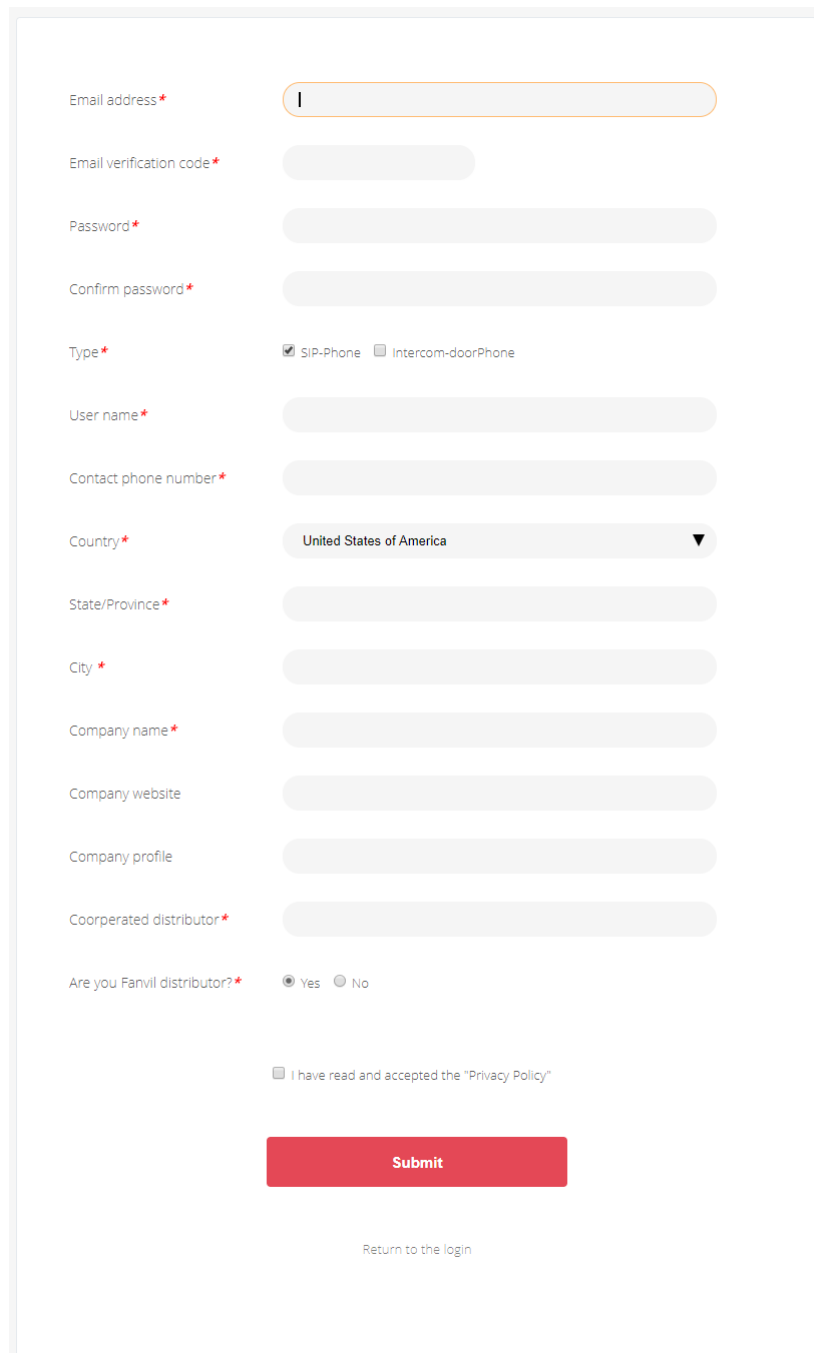
1.1 Visiting Fanvil Project Registration System (FPRS)

- 1) Open a Web browser (IE or Google Chrome is suggested)
- 2) Enter the web link of <http://fprs.fanvil.com.cn/en> in the address bar, then press **Enter Key**.
- 3) Enter into the Login page of Visiting Fanvil Project Registration System (FPRS) as following:

A screenshot of the login page for the Fanvil Project Registration System. At the top center is the Fanvil logo. Below it are three input fields: "Email address", "Password", and "Please enter the Captcha" with the captcha "9894" displayed. Below the input fields is a red "Login" button. At the bottom of the form are two links: "Register" and "Forgot password?".

1.2 Register the account of Fanvil Project Registration System (FPRS)

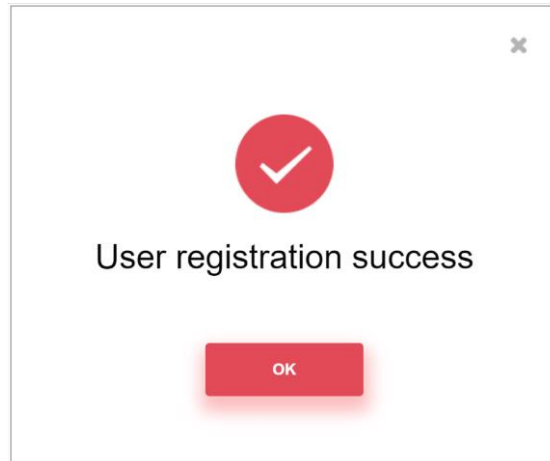
- 1) Click the **Register** section for account application
- 2) Configure the basic information as requested (Please not the item with * is requested)



The image shows a registration form with the following fields and options:

- Email address* (text input)
- Email verification code* (text input)
- Password* (text input)
- Confirm password* (text input)
- Type* (checkboxes: SIP-Phone, Intercom-doorPhone)
- User name* (text input)
- Contact phone number* (text input)
- Country* (dropdown menu: United States of America)
- State/Province* (text input)
- City* (text input)
- Company name* (text input)
- Company website (text input)
- Company profile (text input)
- Cooperated distributor* (text input)
- Are you Fanvil distributor?* (radio buttons: Yes, No)
- I have read and accepted the "Privacy Policy"
- Submit** button
- [Return to the login](#) link


- 3) Confirm your filled information, and select "I have read and accepted the **"Privacy Policy"** before the **Submit**. Then you will receive the prompt as following.




1.3 Login

Login with registered user information

- 1) Login with register information including **account email, password,** and **Caphca** on Login page.




 

[Register](#) [Forgot password?](#)

- 2) Click **Login**

1.4 Forgot password

If you forget password, you can click **Forgot password? on Login page** to reset password.



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[Register](#) [Forgot password?](#)

Forgot password?

Please enter the email address you used to register, and the system will send a reset password link to your email address.

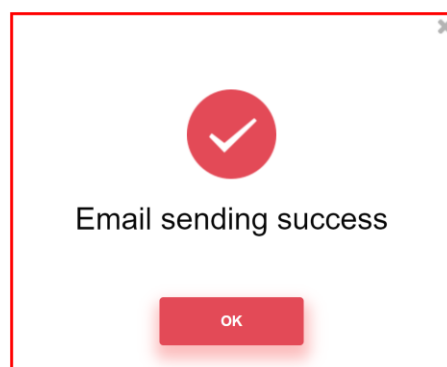
Email address*

Captcha* 4883

[Return to the login](#)

- 1) Please enter the email address and Captcha as requested, then press “Submit application” to send the email for password reset.

The page prompts as following.



- 2) Then login your email and click the enclosed link to reset the password.

Forgot password?

New password *

Confirm new password *

Captcha *

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[Submit password change](#)

[Return to the login](#)

3) Enter the new password as requested, and submit password change.

Please return to the login with new reset password.

Password edited success, please login with new password

[Return to the login](#)

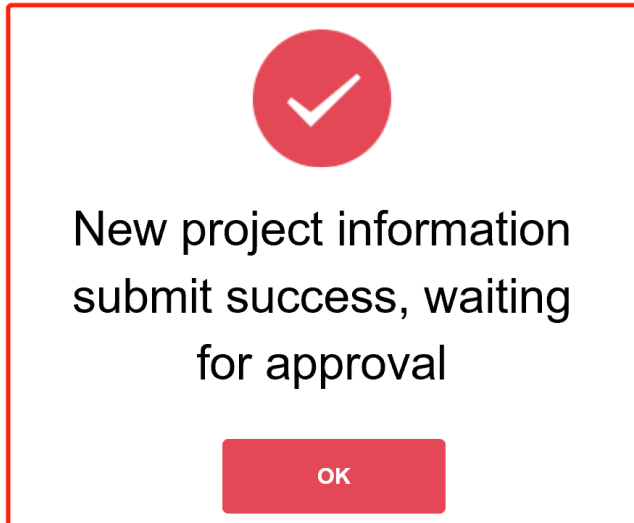
2 Project Register and Manage

.2.1 Project Register

Please select the product line based on your project requests.。

- 1) Please fill in the information as requested. Please kind note the item with * is requested.

- 2) The page will prompt as following after the submit.



- 3) Click OK, the submit project could be checked in the Project list of “Project manage”. The audit status will be “Not audit” which means the project is waiting the audit by country manger.

▼ SIP-Phone Projects

Project register

Project manage

▼ Intercom-doorPhone Projects

Project register

Project manage

Project list + Add

Project No.	State/Province	Cooperated distributor	User	End user	Industry	Quantity	Add Date	Status	Deploy date	Audit status	Period of validity	Manage
FPRS0020190903M74	United States of America/SAD			123	Hotel/Restaurant		2019-09-03	Project Starting	2019-09-03	Not audit		Edit Delete

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- 4) The country manger will audit the registered project. The user will receive an email of audit result after the audit.

2.2 Project edit or delete

The project could be edited or deleted after the registration.

1) If you want to edit the project, please click the “Edit” to edit the information.

Project manage

Key words:

Country: Audit status: Add date: -

Project status: Industry: Deploy date: -

Project list

Project No.	State/Province	Cooperated distributor	User	End user	Industry	Quantity	Add Date	Status	Deploy date	Audit status	Period of validity	Manage
FPRS0020190903M74	United States of America/SAD			123	Hotel/Restaurant		2019-09-03	Project Starting	2019-09-03	Not audit		<input type="button" value="Edit"/> <input type="button" value="Delete"/>

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Please submit after your edit.

2) Please click “Delete” if you want to delete the project.

Please kindly note the project information cannot be restored after the deletion.

Project list

Project No.	State/Province	Cooperated distributor	User	End user	Industry	Quantity	Add Date	Status	Deploy date	Audit status	Period of validity	Manage
FPRS0020190903M74	United States of America/SAD		Andy Test	123	Hotel/Restaurant	1000	2019-09-03	Project Starting	2019-09-03	Not audit		<input type="button" value="Edit"/> <input type="button" value="Delete"/>